

Holy Cross Academy - Parent-Teacher Organization

October 2024 Meeting

October 18, 2024

1:30 PM

Holy Cross Academy and Zoom

ATTENDANCE

- In attendance: Dr Fry, Melissa, Laura, Melissa, Katie, Meghan, Francesca (via Zoom)
- Absences:
- Guests:
- Quorum: Yes

ORDERS OF BUSINESS

Opening Prayer given by Dr. Fry

Minutes

August Minutes - all approved

September Minutes - all approved

President Report

- Newsletters
 - Secretary will draft the newsletter and send it out to the board
 - PTO President will input and format the newsletters in constant contact
 - School Admin will then send the minutes
- Google Drive and Google Calendar
 - Coordination of day prior set up communication with the office
 - Calendar (google sheets), in "Communications Committee" Folder
 - If a date is updated, after the change is made on the "Events Calendar", email needs to be sent to Mrs. Burke about the update. A follow up will be needed for the times, additional details, and who else will be involved.

Treasurer's Report

- There are no updated financials
 - Update was requested but not yet received
 - known purchases from Grandparents/VIP day
 - Known revenue from raffle tickets
- Knowns November expenses: Accelerated Reader, Donuts with Dad
- Raffle Update
 - 204 purchased
- Discussion about Mrs. Whetzels departure
 - Interviews will be next week
 - A transition time may exist
- - Communication Reminder - leave copies of deposit slips in PTO mailbox, if the credit card is used please cc the treasure, if a check needs to be signed please email the treasurer

Old Business

- Grandparents/VIP Day
 - Parking continues to be a challenge
 - Ran out of food

- Next year on a possibly full day; middle school participated only as a service; the grandparents/VIPs only visited with K-5.
- Dr. Fry would prefer it to be a half day and participation occur after dismissal. There were 75+ children absent. There will be more to enjoy after the construction concludes.
- Used Uniform Sale
 - \$700-\$800 of profit
 - The gym was double booked with volleyball.
 - Will need more signs in future.
 - The next sale will be March 2025; before the next uniform switch

New Business

- Open PTO Meeting Date
 - Dr. Fry checks out the path
 - December 20, 2024: 1000-1045
 - Open Meeting
 - PowerPoint Presentation
 - Public Agenda, Ask for topics of to be emailed ahead of time,
 - Executive Meeting - One Week before over zoom
 - Next Meeting
 - Karen will email everyone about the next meeting date
 - 15th or the 20th
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2024-2025 Events/Committee Reports

- Trunk or Treat
 - 22 cars
 - Concession Stand
 - Still need some things - hot dogs, coke, hot dog buns, no condiments - will be asking hospitality committee for support
 - Will get the square from the office
 - Raffle still being planned
 - Candy Collection
 - About 10 bags received
 - Karen will be promoting as the unicorn
 - Cones for blocking and the orange fence is staying
- Donuts with Dad
 - 0715-0815, in the gym
 - 60 dozen donuts will be ordered
 - Asked for assistance from the Treasurer for credit card use
 - Question about distribution for Children without Dads
 - Chair will check with last year's chair
 - Every child should get a donut - aviate or classroom
- Teacher Luncheons
 - Chili Cook Offs
- Catholic Schools Week - Karen
 - Half Day: Reclaim Arcade, Urban Air, Skyline
 - Faculty and 8th Grade Basketball Game
- Father-Daughter Dance
 - Tentative Date Change: Now March 1st
 - February 28th will be set update

PTO Advisors

Shared historical information about Fundraising at HCA and other schools in the dioceses
Faculty Rep

Mrs. Merkal's Report

- Assistive Technology
 - What is the method for purchase?
 - Proposing: assistive device - text to speech - passed
 - Yes - 6
 - No - 0
 - Absent - 1
- Software search update

Principal's Report

- Will be at the trunk or treat
- Cavalier Skating gave a great rate for the Middle School Event

Closing

- The next board meeting will be held on November 15, 2024, at 1:30 PM in the HCA Library.
- The meeting ended at 3:05 with a closing prayer led by Dr. Fry.